

**CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
JULY 12, 2021  
IN THE TOWNSHIP HALL**

**Call to Order:**

Jim O'Rourke called the meeting to order at 6:00 p.m. as Supervisor Shaw was not present, MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO HAVE CLERK PRESTON ACT AS CHAIR. The vote was unanimous and the motion passed.

**Pledge of Allegiance:**

Clerk Preston led the Pledge of Allegiance.

**Roll Call:**

**Present:** Chris Mikowski, Deborah Allen, Connie Preston, Terry Lautner (arrived at 6:05), Jim O'Rourke, Dave Darga

**Excused:** Jeff Shaw

**Declaration of Conflict of Interest:**

None

**Public Comment**

Rod Jones, Sue Jones

**Consent Calendar:**

**Department Reports:**

Treasurer

Planning/Zoning

Fire

Harbormaster

**Committee Reports:**

Parks & Rec 6-30-2021

**Minutes:**

6-14-2021

**Post Audit Invoices 6-15-21 through 7-5-21**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE O'ROURKE TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The vote was unanimous and the motion passed.

**Agenda Approval**

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA WITH THE ADDITION OF DISCUSSION OF MARINA SIGNAGE. The vote was unanimous and the motion passed.

**Supervisor Remarks**

None.

**Trustee Remarks**

None.

**Engineer's Report**

None.

**Other Officer Remarks**

Chuck Raney, Buildings and Grounds, relayed that there are two large dead oak trees that need to be removed. Preston suggested that quotes be obtained for the work and the work should proceed as early as possible given the safety hazard. Chuck asked the Board to consider funding a truck for the groundskeepers. Trustee Lautner asked if a new truck would be able to use the previously purchased plow,

to which Chuck said yes.

### **Communications from the Clerk**

None

### **Road Commission Presentation/John Popa**

Popa gave a presentation of the work the Road Commission has done. Popa relayed that they are happy to discuss what roads should be redone in the Township. Trustee O'Rourke asked if the Road Commission would examine solutions to the increasing traffic on M22. It was suggested that a bypass south from Gray Rd. be revisited.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **Brewery Creek Condo Termination**

Township Attorney Michael McCulloch relayed that at a previous meeting, the Board approved documents which have been sent to the three property owners. Revisions have since been made and are ready for final approval from the Board. He asked if two separate motions could be made approving the documents as drafted and that Connie Preston be authorized to sign documents on the Township's behalf. The Board had no issues with the documents as drafted.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE ALLEN TO APPROVE THE TERMINATION AGREEMENT AS DRAFTED. The vote was unanimous and the motion passed.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE RESOLUTION 9 AUTHORIZING THE CLERK TO SIGN THE AGREEMENTS. The motion passed 6-0 by a roll call vote (Darga, O'Rourke, Allen, Lautner, Preston, Mikowski).

#### **Rural Resort Zoning Amendment Introduction**

Sara Kopriva relayed that the Planning Commission recommended approval and the County has reviewed the Amendment in regards to their Master Plan. Kopriva noted that they made a few comments. Kopriva relayed that the Township Board would need to review and okay the Amendment as drafted, advertise, and discuss the Amendment at their next meeting.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE ALLEN TO ACCEPT THE INTRODUCTION AND ADVERTISE THE AMENDMENT FOR THE AUGUST 9<sup>TH</sup> MEETING. The vote was unanimous and the motion passed.

#### **Marina Village Lift Station Repair**

Ken Schwedt of Wade Trim relayed that there are issues with the existing panel at the lift station and had received a quote for repairs, which has since gone up. The revised quote includes \$56,285 for work on the panel, \$6,145 for site work, and \$15,000+ for telemetry. Preston noted that this would be funded through the Sewer Fund.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ACCEPT BID. The vote was unanimous and the motion passed. The Township Board noted that although they accept the quote, they would like a summary and a commitment on the timeline.

### **Tax Foreclosed Parcel in Elmwood Township**

Preston relayed that a parcel has undergone foreclosure and the County has offered it to Elmwood Township. If the Township takes it on, it will need to be put to public use.

MOTION BY TRUSTEE DARGA, SECOND BY TRUSTEE O'ROURKE TO REJECT THE TAX FORECLOSED PARCEL. The vote was unanimous and the motion passed.

#### **Cherry Bend Park/Lower Pavilion Remodel**

Sara Kopriva relayed that the Parks and Recreation Committee reviewed the structure and felt that only a remodel and new restrooms would be necessary. The restrooms would be for families and the facilities would include automatic flushing, sinks, and hand dryers. The Committee also discussed the picnic tables and if it would be possible to have a new structure or canvas covers installed for shaded picnic areas. Kopriva said that they are looking to get the plans out to bid with the addition to Township Hall. Preston relayed that as hygiene will be improved, Covid funding may be accessible.

MOTION BY TRUSTEE DARGA, SECOND BY TRUSTEE O'ROURKE TO SEND THE PROJECT OUT TO BID ALONG WITH THE TOWNSHIP HALL ADDITION. The vote was unanimous and the motion passed.

#### **Appointment to Marina Committee/Board of Review Alternate**

MOTION BY TRUSTEE DARGA, SECOND BY TRUSTEE O'ROURKE TO ACCEPT THE SUPERVISOR'S RECOMMENDATION TO APPOINT BRAXTON PLATT TO THE MARINA COMMITTEE AND TO THE BOARD OF REVIEW AS THE ALTERNATE. The vote was unanimous and the motion passed.

#### **Perfect Score/AMAR**

The Board commended Assessor Barbara Jones for her work.

#### **American Rescue Plan Funds Agreement**

Preston relayed that the Township would need to enter into an agreement with the Federal Government to receive funds. The Township would have until 2024 to assign funding to projects and would have until 2026 to complete said projects.

MOTION BY TRUSTEE O'ROURKE, SECONDED BY DARGA TO HAVE THE TOWNSHIP SIGN THE REQUIRED DOCUMENTS FOR FUNDING. The vote was unanimous and the motion passed. Trustee Darga asked for a list of potential projects be prepared for review.

#### **MARINA SIGNAGE (NEW)**

Pete Moon, Harbormaster, requested that the Board consider installation of signage for the Marina. The Board discussed and determined that a list of the signage be developed and reviewed by the Marina Committee. Trustee O'Rourke indicated that once that is done, three bids should be obtained. Pete Moon explained that the marina needs a new boat. Trustee Darga agreed to assist Pete in determining what boat would suffice.

#### **PAYMENT OF INVOICES**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE O'ROURKE TO PAY THE INVOICES IN THE AMOUNT OF \$83,915.33. The vote was unanimous and the motion passed.

#### **PUBLIC COMMENT**

None.

#### **Adjournment**

Clerk Preston adjourned the meeting at 7:20p.m.